

## Request for quotation of microcredit finance management.

Background:

Badabon Sangho is a women's rights and women-led organization. The organization works to empower women through transferring information, skills, and know-how. The organization works with women and girls particularly those who are single, divorced, separated, and widows. Badabon Sangho is registered with the NGO Affairs Bureau and funded by national and international organizations. Being a small women's rights organization, we are implementing the project to keep up with women's voices and demands.

Description of Item:

Badabon Sangho has been implementing a micro-credit programme. To manage and preserve data, information, records, and reports. We wish to purchase and maintain a comprehensive software. The features of micro-credit software are given below:

- Detail members' data.
- Detail members' savings & credit.
- Ledger
- All kinds of reporting and analysis.

## Deliverable:

Complete the software with appropriate coaching and service assistance.

**Oualification of vendor:** 

- 1. The vendor must have outstanding experience in software preparation and management.
- 2. The vendor should have experience with the national and/or international NGOs.

Subject of the Contract:

- 1. Vendor should be obligatory with the provision and changes of MRA (Micro-credit Regulatory
- 2. Vendor should be obligatory with the Gender, Anti-Sexual Harassment Safeguarding, HR policy has to follow.
- 3. Vendor should be obligatory to maintain the privacy, confidentiality, and patent of Badabon Sangho
- 4. Vendor should be obligatory for compensation for damage to these data and information.

**Process of Quotation Submission:** 

Interested firm/vendor is requested to submit a quotation including a timeline and budget to the purchase committee by hand or email: badabonsangho.bd@gmail.com on the vendor's letterhead pad. All vendors must reach on or before 25th September 2023.

Mahmuda Ridee Programme Support Manager

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Sr. Programme Officer

Purabi Chowdhury Sr. Programme Officer **Badabon Sangho** 

Maksuda Akter Prog. Coordination Associate

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