

Reference: Badabon/Dhaka-271-2022

Date: 24 February 2022

**Request of Quotation (RFQ)**  
**for**  
**Purchase of one used/reconditioned vehicle for Badabon Sangho**

**Subject of Quotation:** Supply of one used/reconditioned 05 (five) seater SUV for Badabon Sangho.

**Background:**

Badabon Sangho is a women rights and women-led movement building organization in Bangladesh. Started with feminist approach by engaging women who face the worst forms of violence and discrimination regarding land ownership, race, and natural disaster and are even expelled from their own lands but is forced to remain silent to raise their voice or ask for their rights. It has group-based structure and governance. Group members are from rural women, lower caste, *Dalit*, widowed, separated, divorcee, religious minorities, fisher-folks, migrant workers, crab farmers and indigenous minorities. Members living under poverty line, face hate speech and stigma and depends on natural resources and lands for their livelihoods.

Within two years of movement, groups have achieved numbers of success like protection of women's lands from possible grabbing, access to open water-bodies by building association of women fisher-folks (including *Dalit* and indigenous women). It is the time to develop further capacities of leaders, stakeholders, women groups and mass people in order to led group and movements, aware them about their rights, practicing laws and government rules and regulations.

Badabon Sangho is currently looking for a vendor to supply a 05 (five) seater SUV for formal and official use of Badabon Sangho staffs.

**Specific Responsibilities:**

a. To supply a used/reconditioned 05 (five) seater SUV in the given time frame and according to the agreed contract.

**Qualification of the Vendor:**

1. Any individual or vendor may participate in the competitive bidding process and submit quotations.
2. Vendor or individual must have the legal rights and be in a position to sale/handover used or reconditioned vehicles.
3. The vehicles must have updated documentation e.g. registration, fitness, tax token, route permit etc.

**Details of the Specific Job:**

- Supply of one 05 (five) seater SUV for formal and official use of Badabon Sangho staffs.
- The vehicle should be in running condition with all updated regulatory papers.
- Specific Requirements:
  - Vehicle : 05 Seater SUV (04 Wheel Drive)
  - Model : 1998-2004
  - Engine Type : Petrol Engine
  - Volume : 2000 cc
  - Condition : Old/Used/Reconditioned
  - Color : Any Color
  - Fuel : Oil & Gas Cylinder
- Preference will be given to carefully and personally used vehicles.

**Subject of the Contract:**

- 1) The vendor/supplier shall submit the quotation (including costs of handover and re-registration) addressing the Executive Director within deadline.
- 2) The purchase committee will issue the work order to the vendor/supplier.
- 3) The committee has power to cancel the work order without any kind of prior notice.
- 4) All payments would be made by bank cheque in installments as agreed between the parties.
- 5) Necessary Vat/Tax and other obligatory charges shall be deducted according to the prescribed rates.

**Process of quotation submission:**

Interested vendor/suppliers are requested to submit a **Quotation** including timeline and budget (all costs of handover and re-registration must be included) to the Executive Director in hard copies physically at Badabon Sango offices or by email: **badabonsangho.bd@gmail.com**. All quotations must reach on or before **13 Mar 2022**.

Lipi Rahman  
Executive Director