

Request of Quotation

Subject of quotation: Design and production of animation video clip.

Background:

Badabon Sangho is a women's rights and women-led organisation. Organisation is empowering women through transferring information, skill and know-how. Organisation working with women and girls particularly, who is single, divorced, separated and widow. Currently we are working at small parts of Bagerhat district in Bangladesh. During COVID-19 outbreak, it is restricted to conduct courtyard sessions and face to face contact with beneficiaries. However, women and girls are being worst victim of violence, forced/early marriage and harassment. Main content/message includes types and nature of violence, how to report and what needed to do in response to violence. Video Clip my circulate on social media for wider communication.

Specific responsibilities of vendor

a. To design and produce an animation video clip in the given time frame according to the agreed prices and costs.

1) Details of Animation Video Clips

- Video Type : Animation Video
- Dimension : 3D
- Colors : 04 Colors
- BG Voice : Bangla (Female Voice)
- Subtitle : English
- Drawing Type : Cartoon
- Duration : 60 Second.
- Resolution : 1080 x 720
- Video Format : MP4

Qualification of the vendor's:

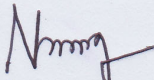
1. The vendor must have 10 years' experience in Graphic Design, visual cartoon making, Illustration, video editing, voice over, color correction etc.
2. The vendor's have proven documents to deliver Animation Video Clips to the different organisations.

Subject of the Contract

- 1) The vendor will submit the quotation addressing the team leader of purchase committee within deadline.
- 2) The purchase committee will issue the work order to vendor.
- 3) The committee has power to cancel the work order without any kind of prior notice. The payment would be made by bank cheque.
- 4) The payment of cheque may cancel if the committee found that supplies of products are not satisfactory.

Process of quotation submission

Interested firm/vendor are requested to submit a Quotation including timeline and budget to following address: badabonsangho.bd@gmail.com on vendor's letter head pad. All quotations must reach on or before 25 July 2020.



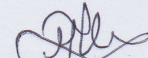
Naima Jahan
Programme Manager

Programme Manager
Badabon Sangho



Shaila Akter
Programme Manager

Programme Manager
Badabon Sangho



Mistia Kaberi
Programme Support and Admin
Officer

Mistia Kaberi
Programme Support and Admin Officer
Badabon Sangho